



No. SSIMS/Estt/2018/1309

Date: - 01/11/2018

## CIRCULAR

On the occasion of Diwali there will holidays from 05-11-2018 to 10-11-2018 with the following conditions.

In hospital all Heads of departments are requested to arrange the duties as below –

50% of the staff will remain on duties in the 1<sup>st</sup> half i.e. from 5<sup>th</sup> Nov to 7<sup>th</sup> Nov 2018 & the remaining 50% of the staff will be posted in the second half of the vacation i.e. from 8<sup>th</sup> Nov – 11 Nov 2018. HODs must send duty roster and ensure that 50% faculty remains on duty.

No holiday for Junior Resident & Senior Resident.

OPD will remain closed on 7th & 8th Nov 2018 only but emergency services will remain open.

For Admin staff holidays will be from 06-11-2018 to 10-11-2018.

For students of Batch 2016-17 & 2017-18 holidays will be from 05-11-2018 to 10-11-2018. College will start from 12th Nov 2018 (Monday).

  
Dean

SSIMS, Bhilai  
DEAN

**SHRI SHANKARA CHARYA**  
**INST. OF MED. SCIENCES**  
**Junwani BHILAI (C.G.)**

Copy to:-

1. All HOD Clinical & Non Clinical
2. Medical Superintendent
3. Registrar
4. HR Manager
5. President & Chairman – *For kind information*