



No. SSIMS/Estdt./2025/ 4232

Date: - 08/10/2025

### Winter Vacation Schedule

Winter Vacation for academic year 2025-26 for teaching Faculties of Shri Shankaracharya Institute of Medical Sciences would be as follows:

- 19<sup>th</sup> December 2025 to 25<sup>th</sup> December 2025 – 7 Days (1<sup>st</sup> Half)
- 26<sup>th</sup> December 2025 to 01<sup>st</sup> January 2026 – 7 Days (2<sup>nd</sup> Half)

#### Terms & Conditions:

1. Vacation should come through HODs remarks to administration in given format and approval before proceeding to vacation is must.
2. 50% of teaching staff should be available in the department in any half.
3. No one can avail both the halves of vacation.
4. Prefix or postfix with any other leave is not allowed.
5. Communication address during vacation and mobile contact needed in case of emergency situation for any reason.
6. Administration reserves the right to call back the teacher and cancel the vacation in critical situations.

(Dr. Sudhir Sudhakar Pendke)

Dean

SSIMS, Bhilai (C.G.)

DEAN

SHRI SHANKARACHARYA  
INST. OF MED. SCIENCES  
Junwani, BHILAI (C.G.)

#### Copy to: -

1. Chairman – for kind information
2. President – for kind information
3. Additional Dean
4. Vice Dean (Academic)
5. Assistant Dean
6. Medical Superintendent
7. Dy. Medical Superintendent
8. All HODs
9. Nursing Director
10. Nursing Superintendent
11. HR – Manager

**NB.** – Winter vacation can be availed only those (Faculties) who have completed one year services in SSIMS, Bhilai.

No. SSIMS/Estt./2025/

Date: - 08/10/2025

To,

The Dean

Shri Shankaracharya Institute of Medical Sciences,  
Junwani, Bhilai, Chhattisgarh

*Subject: - Proposal of Winter Vacation 2025- 26.*

Winter – 2025 – 26 Vacation Chart						
Department of .....						
Sr. No.	Name of Faculty	Designation	DOJ	1 <sup>st</sup> Half	2 <sup>nd</sup> Half	Sign of Faculty
				19/12/2025 To 25/12/2025	26/12/2025 To 01/01/2026	
1.	XXX	XXX		On Duty	On Vacation	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						

Signature of HOD

**Dean**  
**SSIMS, Bhilai**